A Partnership Solution by DINMEDIATA and prognoCIS

Version No: Denali 3.1

Electronic Health Information Data Export and User Guide



ship Solution by HINMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

TABLE OF CONTENTS

Table of Contents	
Purpose	
Instructions	Error! Bookmark not defined.
SecureEMR+ Workflow	
1. Single Patient Data Export	
2. All / Multiple Patient Data Export	7
3. Audit Trail	

<u>Purpose</u>

The purpose of this document is to describe SecureEMR+ export data process and the definition of elements in the exported files. Ref.:

- §170.315(b)(10) Electronic Health Information export
- ONC Compliance Date: Dec 31,2023

Instructions

SEMR+ Workflow

Single Patient Data Export:

A SecureEMR+ user can perform an Electronic Health Information (EHI) export for a single patient at any time the user chooses without developer assistance and can limit a set of users the ability to perform the export.



ship Solution by HIMMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

Patient population EHI Export:

A SecureEMR+ Administrative user can initiate an Electronic Health Information (EHI) export for all/multiple patients with developer assistance and can limit a set of users the ability to perform the export. The Data Migration Team monitors the progress of the process. The process completion notification is sent to the Inmediata Data Migration Team. The encrypted PHI data is stored on the ASP/Client server.

Data Filles exported:

- Includes EHI that can be stored at the time of certification by the product.
- Are electronic and in a computable format.
- Includes a publicly accessible hyperlink of the export's format.

1. Single Patient Data Export

User with, **CuresEHIExport**" role can export Single Patient EHI any time the user chooses and without subsequent developer assistance to operate.

User Role, *CuresEHIExport* is present under the *Role (No Access Rights)* section of the *User Role* Master screen in SecureEMR+.

The *CuresEHIExport* User Role must be checked for a Provider, Medical Assistant, Office Staff or Clinical Staff user to enable the user to export data for Single Patient on *Export Patient Data* popup without password or any intervention.

• •			Save Success	ful.	2
					 <u> </u>
ser Name: Dummy provider					
edic Type: Provider					
oles (Access Rights)					
Admin	ApprovedLabOrderEdit	ApprovedRadOrderEdit	Biller	□ caresta	
CareStaff	Case Management Right	Customer Support 1	DeleteSentLetterOut	Doctor	
EHRTesting	Lab	Medical Assistant	Nonsysgrp	Nurse	
Patient	RCM Account Manager	RCM Account Representative	RCM Biller	Read Only	
RefDoc	ReferralCoordinator	RS_Role	Staff (Reception)	Sysgrp	
test	TestRoleWithNoUser	UseSignOtherUser			
oles (No Access Rights)		-			
Access IP	AccessDeny	Adjustersubmitdoc	admin	advance2eob	
APPROVEEPCS	AssignSecIns	atpSupportRole	BlockTime	BreakGlass	
Brochure	BulkClaimCreation	CuresEHIExport	DisableApptOverload	DocFormMail	
DrugScreeningAppointments	EligibilityDemographicsUpdate	ENABLEEPCS	eob2advance	FaxFailed	
FollowUpapptMail	Frontdesk	FSLayout	Gd_Test	HL7LabFailureMsg	
HL7LabSuccessMsg	HybridLocationAccess	iapSupportRole	LetterBillDocs	My PhrasesEdit	
NoPreMatureTasks	PatientAlertDelete	PatSelfReg	PayPlanCOF	Pharmacy	
Portal Message	portalAttachments	ppSupportRole	PreAuthAdminCoordinator	PreAuthCoordinator	
Rad	ReadOnlyUser	reopen	reopenbatch	reopenclaim	
reopenletterout	ReopenPayPlan	ReplacePatient	RestrictApptAnytimeOverload	RestrictProcSpIPreviewEdit	
revertColAgencyClaim	RFAFilterEdit	ShareOnPortals	TemplateHtmlEdit	test	
TextReminderResponseCancel	TransactionNotification	UpdateBulkClaims	UpdateInsMasterFromPtIns	Upload835file	
VoidClaim					

A Partnership Solution by HINMEDIATA and prognoCIS Electronic Health Information Data Export and User Guide

Figure: CuresEHIExport User Role

When a user assigned with *CuresEHIExport* User Role logs into SecureEMR+ the *Data Export* link is available, the *Single Patient* radio button is selected by default for such user.

Export Patient Data		<u>e</u>
		0
Contact Tech Support person. Old Exported data	a is present, will be overwritten	
Single Patient	ā	(For All/Multiple Patients Data Export, please contact Bizmatics Support Team)
O All Patients		
O Selected Patients	Æ	
O Patients of Primary Provider	Albert Davis	~
 Patients of Attending Provider 	Albert Davis	~
O Encounters of Attending Provider	Albert Davis	~
○ Patient Last name From-Upto		
\bigcirc Data Export for Patient from SQL file		
Send Email To		
□ Include Deleted Encounters (Use with caution)		
Reason for Data Export		
Encounter Date Range From	Upto	
	CONFIGURE	CANCEL EXPORT

Other enabled options on the popup include:

- Include Deleted Encounters (Use with caution)
- Reason for Data Export
- Check All and other listed checkboxes
- CONFIGURE
- CANCEL
- EXPORT

Disabled options on the popup include:

- All Patients
- Selected Patients
- Patients of Primary Provider

A Partnership Solution by DINMEDIATA and ProgNoCIS Electronic Health Information Data Export and User Guide

- Patients of Attending Provider
- Encounters of Attending Provider
- Patient Last name From-Upto
- Data Export for Patient from SQL file
- Encounter Date Range From and Upto
- Data Export Password

Clicking on the **Search** icon invokes **Patients** Search List with Active Patients in SecureEMR+. On selecting a patient from this popup, the name of the patient is shown in the grayed-out text field. A message is displayed beside the **Search** icon of this field all the time. This message reads: **(For All/Multiple Patients Data Export, please contact Inmediata's Support Team)**

Users can select the checkboxes for the Type of Data to be exported and click on the *EXPORT* button. As *Data Export Password* field is disabled for the user with *CuresEHIExport* User Role assigned to them, validation to Enter Password is not shown on click of the *EXPORT* button. Instead, a confirmation message is directly shown in a popup which reads: *The Patient Data Export will be generated in the Background. User will be notified by mail when the report is generated.* Click on the *OK* button to close the confirmation popup.

Download Files:

Single Patient Data is exported under 'Download Files'

Navigate to Settings > Configuration > Clinic column > Download Files

thership Solution by HINMEDIATA and prognocia Electronic Health Information Data Export and User Guide

	_	_			Ma	isters					
Groups		Clinic	Users	Vendors	Codes/Dru	gs	Workflo	w	Output Templates	Report Design	Admin
roup Types	Locations		Designation	Lab	ICD	Con	nplaints		Progress Notes	Matrix	Role
Types	Holidays		Specialty.	Radiology	CPTO	Wor	k Flow Event		Eorms	Tabular	User Role
rital Status	Pref ICD		Providers	Pharmacy.	HCPC	Wor	k Flow Definition		Patient Signature	Patient	Audit Trail
le l	Pref Cpt/Ho	:pc	Resource	Insurance	Drug	Exp	ressions		Preprinted	Encounter	Properties
strations	Pref Drug		Medical Assistant	Employer	Frequency	Gui	delines		Letters	Appointment	Import Format
assification	Pref LAB		Clinical Staff	Items	Stop Reasons	Con	nplaint Event Guide	eline	Lab Order	Graph	Data Mapping
mily Problems	Pref RAD		Office Staff	Attorney	Vaccine	Clin	ic Protocols		Lab Result	Patient	Login Details
mily Relations	Enc Types		Ref Doctors	Ins Adjuster	E and M	Con	sults		Radiology Order	Doctor	Import Log
dical History	In-House D	rug	Billing Staff	EDI Codes	Custom Appt Status	Pro	cedure		Radiology Result	QPP/PI(MU)	Reminders
vironmental	Pref Family	History	Org Provider	Clinic Codes	OB Master	Dia	ram Pins		Prescription		
od	Education		Ref Org	Business Unit	Order Set		Encounter		DB Analysis		
rgery	Scheduled	Process	Address Book	EDI Setup	Drug State DEA Rules	s <u>QP</u>	P/PL(MU) Settings		Appointment		Query Analyzer
rases Types	Download F	Files	Doc Loc Regn	Patient PayPlans	Package Master	Scr	ubbers		Billing		Customer Care
olean Result Text	Receipts B	aten ino	Purge Data			Em	Employer Portal Settings E:		E-Mail		UDF Master
	Data Portat	<u>pility</u>	Data Export			Just	Justification Mapping		Label		Sync Conf
	Pref Items								Fillable Forms		Diagnostics
	QRDA1 Im	port	Care Staff						Text Reminder		Interface Master
	NAMCS Ex	port									Biz Upload Auth
					Input Elements, T	lests and Ter	nplates				
ocial Hist	Vitals	HPI	ROS	Physical	Specialty	Clinic Fo	rms	Justify	Chronic Care	Lab	Radiology
tegory	Category.	Category	Organ System	Body	System	Category		Category	System	Category	Category
sts	Elements	Elements	Elements	Elements	Element	Elements		Tests	Test	Elements	Elements
mplate	Template	Template	Template	Template	Template	Template		Template	Template	Vendor Tests	Vendor Tests
guence	Sequence	Sequence	Sequence	Sequence	Sequence	Sequence		Sequence	Sequence	Sequence	Sequence

Figure: Download Files

ory Cures	EHI Export (78)						edit
Del Fi	ile Name	Category	Comments	Size (KB)	Creation Date Time	Last Downloaded By	Last Downloaded
E	HI Export 2023-10- 6173525493 zip	Cures EHI Export	EHI Export	3	10-06-2023 17:36	Dummy provider	10-16-2023 16:15
E	HI_Export_2023-10- 6173957999.zip	Cures EHI Export	EHI Export	3	10-06-2023 17:40	PQRS2023, Claims,	10-06-2023 17:42
E	HI Export 2023-10- 617475429.zip	Cures EHI Export	EHI Export	499	10-06-2023 17:48	PQRS2023, Claims,	10-06-2023 17:48
E	HI Export 2023-10- 9105210978.zip	Cures EHI Export	EHI Export	500	10-09-2023 10:53	PQRS2023, Claims,	10-09-2023 10:56
E	HI_Export_2023-10- 9110948788.zip	Cures EHI Export	EHI Export	503	10-09-2023 11:10	PQRS2023, Claims,	10-09-2023 11:11
E	HI_Export_2023-10-0911213123.zip	Cures EHI Export	EHI Export	510	10-09-2023 11:22	PQRS2023, Claims,	10-09-2023 11:23
E	HI_Export_2023-10- 9192320116.zip	Cures EHI Export	EHI Export	3048	10-09-2023 19:24		
E	HI_Export_2023-10-1011261579.zip	Cures EHI Export	EHI Export	512	10-10-2023 11:27	Prasanna Dharmadhikari MD	10-10-2023 11:27
El 10	HI_Export_2023-10- 0115439636.zip	Cures EHI Export	EHI Export	516	10-10-2023 11:56		
<u>E</u>	HI Export 2023-10- 0123952687 zip	Cures EHI Export	EHI Export	516	10-10-2023 12:40	Prasanna Dharmadhikari MD	10-10-2023 12:50
EI 10	HI_Export_2023-10- 0155455692 zip	Cures EHI Export	EHI Export	551	10-10-2023 15:55		
EI 11	HL_Export_2023-10- 1124010942 zip	Cures EHI Export	EHI Export	1134	10-11-2023 12:41	Prasanna Dharmadhikari MD	10-11-2023 12:43
E	HI Export 2023-10-	Cures EHI Export	EHI Export	689	10-12-2023 12:05		

Figure: File with Cures EHI Export Category on the Download Files screen

A Category **Cures EHI Export** is present on the **Download Files** master screen on the EMR side. The record for a file downloaded on exporting Single Patients is shown here. Files shown under this Category are in the .zip format. The **Comment** column of the record shows 'EHI Export'. On clicking the file hyperlink, a zip folder is downloaded in user's local **Downloads** folder. The downloaded zip folder contains exported data in .txt, .xls and .pdf formats.



¹⁵ Electronic Health Information Data Export and User Guide

2. <u>All / Multiple Patient Data Export</u>

Patient Population Data Export is handled by the Inmediata Data Migration Team as it depends on size of data, time and efforts required to manage the server resources.

Please contact Inmediata Customer Support Team at <u>servicioalcliente@inmediata.com</u> or <u>techsupport@inmediata.com</u> to initiate the process.

A Data Export can be completed by exercising the following steps: Navigate to Settings > Configuration > Medics column > Data Export

				Masters				
Groups	Clinic	Medic	s Vendors	Codes/Drugs	Workflow	Output Templat	es Report Design	ı Admin
Group Types	Locations	Designation	Lab	ICD	Complaints	Progress Notes	Matrix	Role
Ins Types	Holidays	Specialty	Radiology	CPT®	Work Flow Event	Forms	Tabular	User Role
Marital Status	Pref ICD	Providers	Pharmacy	HCPC	Work Flow Definition	Patient Signature	Patient	Audit Trail
Title	Pref Cpt/Hcpc	Resource	Insurance	Drug	Expressions	Preprinted	Encounter	Properties
Illustrations	Pref Drug	Medical Assista	ant Employer	Frequency	Guidelines	Letters	Appointment	Import Format
Classification	Pref LAB	Clinical Staff	Items	Stop Reasons	Complaint Event Guidelin	te Lab Order	Graph	Data Mapping
Family Problems	Pref RAD	Admin Staff	Attorney	<u>Vaccine</u>	Protocols	Lab Result	Patient Forms	Login Details
Family Relations	Enc Types	Ref Doctors	Ins Adjuster	E and M	Consults	Radiology Order	Doctor Forms	Import Log
Medical History	In-House Drug	Address Book	EDI Codes	PQRS Measures	Diagram Pins	Radiology Result	Meaningful Use	Reminders
Environmental	Pref Family History		Clinic Codes	Custom Appt Status	Order Set	Prescription		
Food	Education	Doc Loc Regn	Business Unit	OB Master	MU Settings	Encounter		DB Analysis
Surgery	Scheduled Process	Purge Data	EDI Setup			Appointment		Query Analyzer
Phrases Types	Download Files	\sim	Patient PayPlans					HL7 PropFiles
Boolean Result Text	Receipts Batch No	Data Export				E-Mail		
	Data Portability	\sim				Label		Sync Conf
	Pref Items					Fillable Forms		Diagnostics
				Input Elements, Tests a	and Templates			
Social Hist	Vitals	HPI	ROS	Physical	Specialty	Clinic Forms	Lab	Radiology
Systems	Systems	Systems	Organ Systems	Organ Systems	Systems	Category	Category C	ategory
Elements	Vital Signs	Elements	Symptoms	Bullets	Elements	Tests	lests I	ests
Template	Template	Template	Template	Template	Template	Template	/endor Tests	endor Tests
Sequence	Sequence	Sequence	Sequence	Sequence	Sequence	Sequence S	Sequence S	equence

Figure: Data Export hyperlink on the Masters screen

A screen will display with the options to choose from as given below:

Partnership Solution by TIMMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

Export Patient Data			×
			0
Contact Tech Support person. Old Exported data	a is present, will be overv	written.	
○ Single Patient		Ē.	(For All/Multiple Patients Data Export, please contact Bizmatics Support Team)
Ill Patients			
○ Selected Patients		ī.	
 Patients of Primary Provider 	Albert Davis		~
O Patients of Attending Provider	Albert Davis		~
O Encounters of Attending Provider	Albert Davis		~
\odot Patient Last name From-Upto			
$\bigcirc~$ Data Export for Patient from SQL file			
Send Email To			
\Box Include Deleted Encounters (Use with caution)			
Reason for Data Export			
Encounter Date Range From	Up	oto	
	CONFIG	URE	CANCEL EXPORT

Figure: Export Patient Data popup

Patient Data Export Types:

User can export the data either for

- i. **All Patients** Data exported for all patients.
- ii. **Selected patients** Data for specific patients can be exported.
- iii. **Patients of Primary Doc** Patients of a particular primary doctor
- iv. **Patients of Attending Doc** Patients with a particular attending doctor
- v. **Encounters of Attending Provider** Patients in an encounter for an attending doctor
- vi. **Patient Last name From-Upto** Patients within a specific range based on their last name.



ship Solution by HIMMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

- vii. **Data Export for Patient from SQL file** Exports data to SQL file format with extension as SQL.
- **1. Send Email To:** Notification is sent to the entered email address once export is completed. (Valid single email address is allowed)
- 2. Include Deleted Encounters (Use with caution): User can select this option to include deleted encounters for data export.
- **3. Reason for Data Export:** Specify the reason why the data is being exported. This is an alphanumeric field which also supports special characters. The character limit of this field is 50 characters.

4. Encounter Date Range From/Upto

a. The date should be given in the MM-DD-YYYY format. In the case of a one-time data export, normal procedure is to specify the From date as 01-01-2000 and the Upto date as one day before the actual data export is done, or the cut off date decided upon.

5. Click on specific check box for which user wishes to export data

a. Inmediata can check for data for which we require export.

6. Configure

Configure Export Fields popup is used by a SecureEMR+ user to configure the fields and related data that need to be exported. This popup is invoked from the *CONFIGURE* button on the *Export Patient Data* popup.



A Partnership Solution by DIATA and PrognoCCS Electronic Health Information Data Export and User Guide

Configur	e Export Fields				e
					?
Worksheets		Go			
Field	Insurance Master Medics Referring Provider Adjusters Attorneys Employers Guarantor Patient Demographics Patient Insurance Vaccination Health Maintenance Family History Past Medical Hist Surgery Allergy Current Medication Social History Legal Documents Other Documents		Title	Hide	Seqn
				CANCEL	SAVE

Figure: Worksheets on Configure Export Fields popup

				G
orksheets Insurance Ma	ster 🗸 Go			
Field	Name	Title	Hide	Seqn
IM_ID	ld	ld		100
IM_NAME	Insurance Co Name	Insurance Co Name		100
M_PAYER_ID	Payer Id. Unique	Payer Id. Unique		100
M_ADDRESS_LINE1	Address Line1	Address Line1		100
M_ADDRESS_LINE2	Address Line2	Address Line2		100
M_ADDRESS_CITY	Address City	Address City		100
M_ADDRESS_STATE	Address State Code	Address State Code		100
M_ADDRESS_ZIP	Address Zip	Address Zip		100
M_ADDRESS_EMAIL	Address Email	Address Email		100
M_ADDRESS_WORKTEL1	Address Tel Off1	Address Tel Off1		100
M_ADDRESS_WORKTEL2	Address Tel Off2	Address Tel Off2		100
M_ADDRESS_TEL_FAX	Address Fax	Address Fax		100
M_BOOL_INACTIVE	Status	Status		100

Figure: Configure Export Fields popup



A Partnership Solution by TIMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

Worksheets: Select an option in this dropdown and click on the Go button,

The option present in this dropdown list include -

- Insurance Master
- Medics
- Referring Provider
- Adjusters
- Attorneys
- Employers
- Guarantor
- Patient Demographics
- Patient Insurance
- Vaccination
- Health Maintenance
- Family History
- Past Medical Hist
- Surgery
- Allergy
- Current Medication
- Social History
- Legal Documents
- Other Documents
- Enc Attach Docs
- Old Progress Notes

- Messages
- Future Appointments
- Vitals
- Diagnosis Codes
- CPT Codes
- HCPC Codes
- CCD
- Prescriptions
- Lab Results
- Rad Results
- Procedure Orders
- Consults
- Enc Progress Notes
- Procedure Notes
- Letters
- All Vitals
- Lab Test Result Values
- Patient Cases
- Patient Notes
- Patient Alert
- Past Appointments

When Billing is turned on for the clinic then the following options are also shown -

- Billing Ledger
- Billing Claims
- Billing Charges
- Patient Advance
- Statements

Field: This column shows the fields present for a selected Worksheet.



ship Solution by HIMMEDIATA and PrognoCls Electronic Health Information Data Export and User Guide

Name: This column shows the names of the fields.

Title: Enter the changed names of the fields that must be displayed.

Hide: Check this checkbox to hide a certain field and prevent it from being exported.

Seqn: Define the sequence number of a field. By default, the Seqn number is set to 100.

SAVE button: Click on the *SAVE* button to save the changes on the *Configure Export Fields* popup.

CANCEL button: Click on the *CANCEL* button to close the *Configure Export Fields* popup.

- 7. When a user without *CuresEHIExport* User Role assigned to them (Admin) logs into SecureEMR+ and navigates to the *Data Export* link, the *All Patients* radio button is selected by default for such user. All options are enabled for this user.
- The user can select the checkboxes for the Type of Data to be exported and click on the *EXPORT* button. Password must be entered in the *Data Export Password* field otherwise a validation "Enter Password" is shown when the *EXPORT* button is clicked.

9. Enter Data Export Password

Type in the password. Click on the *EXPORT* button.

Portnership Solution by HIMMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

Export Patient Data			Ų
			0
Send Email To			
Include Deleted Encount	ers (Use with caution)		
Encounter Date Range F	rom	🗰 Upto	
Check All			
Insurance Master	Medics	Referring Provider	Adjusters
Attorneys	Employers	Guarantor	Patient Demographics
Patient Insurance	Vaccination	Health Maintenance	Family History
Past Medical Hist	Surgery	Allergy	Current Medication
Social History	Legal Documents	Other Documents	Enc Attach Docs
Old Progress Notes	Messages	Future Appointments	✓ Vitals
Diagnosis Codes	CPT Codes	Hcpc Codes	CCD
Prescriptions	Lab Results	Rad Results	Procedure Orders
Consults	Enc Progress Notes	Procedure Notes	Letters
All Vitals	Lab Test Result Values	Patient Cases	Patient Notes
Patient Alert	Past Appointments		
Billing Ledger	Billing Claims	Billing Charges	Patient Advance
Statements			
Data Export Password		•••••	
		CONFIGURE	CANCEL EXPORT

Figure: Check All checkbox checked on the Export Patient Data popup

The user will receive a message saying *The Patient Data Export will* be generated in Background. User will be notified on mail when the report is generated.



Figure: Message displayed when Patient Data Export is being generated

Once user clicks on **OK**, a folder gets created in data files named **export data**.

The contents within **export data** file look like the following:



artnership Solution by HINMEDIATA and prognoCIS Electronic Health Information Data Export and User Guide

Name	Size	Туре	Date Modified 👻
PatFromUptoA-D_ATTACH_DOC	190 KB	XLS File	10/5/2015 11:43 PM
PatFromUptoA-D_OTHER_DOCS	3,425 KB	XLS File	10/5/2015 11:37 PM
🔤 PatFromUptoA-D_LEGAL_DOCS	804 KB	XLS File	10/5/2015 11:29 PM
🔤 PatFromUptoA-D_MESSAGES	2,373 KB	XLS File	10/5/2015 11:26 PM
🔤 PatFromUptoA-D_LETTERS	93 KB	XLS File	10/5/2015 11:25 PM
🔤 PatFromUptoA-D_PAT_INSUR	612 KB	XLS File	10/5/2015 11:17 PM
🔤 PatFromUptoA-D_PAT_PHOTO	179 KB	XLS File	10/5/2015 11:17 PM
🔤 PatFromUptoA-D_PAT_DEMO	907 KB	XLS File	10/5/2015 11:17 PM
🔤 PatFromUptoA-D_REFERING	179 KB	XLS File	10/5/2015 11:17 PM
🔤 PatFromUptoA-D_INSURANCE	66 KB	XLS File	10/5/2015 11:17 PM
ExportInProcess	1 KB	Text Document	10/5/2015 11:17 PM
C 4PC02734		File Folder	10/6/2015 12:38 AM
C00058		File Folder	10/6/2015 12:38 AM
C 4PC03913		File Folder	10/6/2015 12:34 AM
C 4PC02206		File Folder	10/6/2015 12:34 AM
C01610		File Folder	10/6/2015 12:34 AM
C00276		File Folder	10/6/2015 12:34 AM
C 4PC02933		File Folder	10/6/2015 12:32 AM
C 4065		File Folder	10/6/2015 12:32 AM
CO3823		File Folder	10/6/2015 12:32 AM
C 49C03640		File Folder	10/6/2015 12:32 AM
C 4PC03525		File Folder	10/6/2015 12:32 AM
C 4PC02830		File Folder	10/6/2015 12:32 AM
apc02078		File Folder	10/6/2015 12:32 AM
🛅 APC03397		File Folder	10/6/2015 12:32 AM
🛅 APC03057		File Folder	10/6/2015 12:32 AM
apc03029		File Folder	10/6/2015 12:32 AM
🛅 APC02453		File Folder	10/6/2015 12:32 AM
<u> </u>			

- For PHI without any documents attached, data is exported in .xls and .txt format.
 - For example, for Allergy:

Exported field list is - Last name, First name, Middle name, Chart no, Account no, Birth date, Allergy, Reaction, Type, Int Name, Status, Rxnorm

• For PHI with documents attached, for example Lab Results, Rad Results, Old Progress Notes, Results, Letters, etc. the .xls contains a specific column labeled "File" which contains the path of the respective document.

For example, for Letters:

Exported field list is - Last name, First name, Middle name, Chart no, Account no, Birth date, Letter Date, Outward (O) Inward (I), To Name, Subject, List of To Names, List of Cc Names, List of To and Cc Names, Status Code, Status Name, **FILE**

For ex. CHART01/LETOut_99.pdf CHART01/LETIn_389.pdf



Partnership Solution by HIMMEDIATA and PrognoCS Electronic Health Information Data Export and User Guide

Here, *CHART01* is the folder and the *LETOut_99* and *LETIn_389* corresponds to the physical file stored under the Folder *CHART01*.

• **CCD Export:** This includes Consolidated Cures CCD and data element .xls includes column *HTML*, *XML* which contains path of that document.

Exported field list is - - Last name, First name, Middle name, Chart no, Account no, Birth date, DOC_ID, Date, Provider, **HTML**, **XML.**

. <u>Audit Trail</u>

Single Patient Data Export Audit Trail:

To view the Audit Trail Report of Data Exported for Single Patient:

- User can navigate to the *Audit Trail Report* popup.
- Select the Action as 'Export/Download'.
- Specify the Date From and Upto range
- Click on the *ok* button.

				Audit Trail R	eport								14 4
Enter keyword	to search :												
lame	Date & Time (PST)	TbiObject	MenuOption	Operation	Comment	User Id	Outcome	P Address	Date & Time (GMT))d	Chart No#	Pat Name	Dob
Jummy provider	2023-10-16 16 15 04 817	MST_AUDIT_TRAIL	Export Download	Export Download	EHI_Export_2023-10- 06173525493 zip Cures EHI Export file downloaded	51932	SUCCESS	152.57.200.248	2023-10-16710-45:04+05:30				
Jummy provider	2023-10-16 16 13 54 67	MST_AUDIT_TRAIL	Export Download	Export Download	Shifting to other EMR Patient Data Export is done successfully. PoolName V385_SLPATCH_J11 Other Name V385_SLPATCH_J11 Objects Exported: PAT_DEMOGRAPHICS	61932	SUCCESS	162.57.200.248	2023-10-16710.43.54+05.30	210177	SCL24008	John David	01-01-198
Admin, Admin	2023-10-16 16:07:41:333	MST_AUDIT_TRAIL	Export Download	Export Download	SCOUT1102 Specialty Template exported	1.	SUCCESS	10.2.0.174	2023-10-16T10-37:41+05:30	1			
Admin, Admin	2023-10-16 16 02 04 507	MST_AUDIT_TRAIL	Export Download	Export Download	MU Summary downloaded from Enc Close screen for Chart No SCL010002701	1	SUCCESS	152 57 200 248	2023-10-16710 32 04+05 30	255590	SCL010002701	Payers Section - 4	01-01-198
Admin, Admin	2023-10-16 15 54 22 127	MST_AUDIT_TRAIL	Export Download	Export Ocenicad	MU Summary downloaded from Enc Close screen for Chart No SCL010002699	1	SUCCESS	1020171	2023-10-16T10-24-22+05-30	255588	SCI.01000269/	Payers Section - 3	01-01-198
Admin, Admin	2023-10-16 15 52 58 587	MST_AUDIT_TRAIL	Export Download	Export Download	MU Summary downloaded from Enc Close screen for Chart No SCL010002698	1	SUCCESS	10.2 0 171	2023-10-16T10 22 58+05 30	255586	SCL01000269	Payers Section - 2	01-01-198
Admin, Admin	2023-10-16 15 51 32 34	MST_AUDIT_TRAIL	Export Download	Export Download	MU Summary downloaded from Enc Close screen for Chart No SCI 01002092	1	SUCCESS	10.2 0 165	2023-10-16710 21 32+05 30	255580	SCL01000269	Payers Section - 1	01-01-198
Jummy provider	2023-10-16 15 49 49 377	MST_AUDIT_TRAIL	Export Download	Export Download	EHI Export 2023-10- 06171708642.zip Cures EHI Export Ne downloaded	61932	SUCCESS	152 57 200 248	2023-10-16T10 19:49+05:30				
Summy provider	2023-10-16 15:49:06:377	MST_AUDIT_TRAIL	Export Download	Export Download	EHI_Export_2023-10- 06171708642.zip Cures EHI Export file downloaded	61932	SUCCESS	152.57.200.248	2023-10-16110 19:08+05:30				
Summy provider	2023-10-16 15 48 49.927	MST_AUDIT_TRAIL	Export Download	Export Download	EHI Export 2023-10- 06171911290.zp Cures EH Export Ne downloaded	61932	SUCCESS	152.57.200.248	2023-10-16710 18:49+05:30				
lummy provider	2023-10-16 15:47 43 333	MST_AUDIT_TRAIL	Export Download	Export Download	Patient Data Export is done successfully. PoolName V385_SLPATCH_J1t Clime Name V385_SLPATCH_J1t Discus Exported INSI IRANCE MEDICS	61932	SUCCESS	152 57 200 248	2023-10-16T10 17-43+05-30	210177	SCL24008	John Devid	01-01-198
Jummy provider	2023-10-16 15 28 24 133	MST_AUDIT_TRAIL	Export Download	Export Download	Patient Data Export in door	61932	SUCCESS	152 57 200 248	2023-10-16T09 58 24+05 30	210177	SCL24008	John David	01-01-198

Figure: Audit Trail Report for Single Patient



A Partnership Solution by HIMMEDIATA and PrognoCIS Electronic Health Information Data Export and User Guide

The Audit Trail Report with following information can be captured:

All/Multiple Patient Data Export Audit Trail:

To view the Audit Trail Report of Data Exported for All Patients or Selected Patients,

- User can navigate to the *Audit Trail Report* popup.
- Select Menu Option as *Export Data*.
- Select the Action as *Approve*.
- Specify the Date From and Upto range
- Click on the **ok** button.

				Audit Trail F	Report								11 📥
Enter keyword to se	arch :												
Name	Date & Time (PST)	TbiObject	MenuOption	Operation	Comment	User Id	Outcome	IP Address	Date & Time (GMT)	lid	Chart No#	Pat Name	Dob
Admin, Admin	2025-10-17 15-57 47 837	MST_NSURACE	Export Data	Aprove	Private Utal Egonts see Vides.supProc.11 Cole Network State State State Network State State Network State State Network State Ne		SUCCESS	10 2 0.138	2023-16-1710 2747-0530				
Admin, Admin	2023-10-17 14:49:18.487	TRN_ERA_HEAD	Edit ERAs	Approve	Respened Doc No EOB02479, Doc Date: 10-17-2023, From AARP Medicare Advantage OptumCare, ERH IID: 1465221, Amount \$120.00	1	SUCCESS	10.2.0.174	2023-10-17709.19.18+05.30				
Admin, Admin	2023-10-17 14:33:41.29	TRN_ERA_HEAD	Patient Receipts	Approve	Reopened Patient Receipt DocNo PTRE C02364, Date: 10- 17-2023, From: Tom, clancy, Patient Receipt (ID: 146520)		SUCCESS	10.11.2.141	2023-10-17709.03:41+05:30	211484	SCL25220	Tom clancy	21-01-199
Admin, Admin	2023-10-17 13:01:32:643	MST_SELF_SCHEDULED_PROCESS	Scheduled Process	Approve	Run New EMPLOYER_INVOICES Params: a*z*M**	1	SUCCESS	10.2.0.171	2023-10-17T07:31:32+05:30				
Admin, Admin	2023-10-17 13:01:06:213	MST_SELF_SCHEDULED_PROCESS	Scheduled Process	Approve	Run New EMPLOYER_INVOICES Params: abc^abc^M^^	1	SUCCESS	10.2.0.171	2023-10-17T07:31:06+05:30				
Admin, Admin	2023-10-17 13:00:28 11	MST_SELF_SCHEDULED_PROCESS	Scheduled Process	Approve	Run New EMPLOYER_INVOICES Params. tom/clancy/M*4	1	SUCCESS	10.2.0.171	2023-10-17107-30-28+05-30				
Admin, Admin	2023-10-17 12:47:40.567	AUDIT_GENPNRP	GenPnrp	GenPhrp	Created My Notes. Encounter Id 392327 Template Id: 32608	1	SUCCESS	49.248.141.74	2023-10-17107-17:40+05:30	255600	SCL01000270	EDummySocialHistory1 DummySocialHistory	101-01-202
Abhishek Provider	2023-10-17 12:32:13:31	TRN_LAB_ORDER_HEAD	Lab Order	Approve	Lab Order No LA00000541 for	30811	SUCCESS	49.248.141.74	2023-10-17107:02:13+05:30	255611	SCL01000271	4Test 14 RFA Audt 14	01-01-199

Figure: Audit Trail Report for Selected Patients or All Patients

Important notes:

Once the download is complete, security of the PHI contained in downloaded files is the responsibility of the user. Inmediata accepts no liability after the data leaves Inmediata servers.

All contents of this document are the property of Inmediata Health Group, LLC. Inmediata Health Group, LLC reserves the use of its content only for educational purposes and to those who own the Secure EMR+ application. No copying or transmission of all or part of this document may be made except for internal use of the provider's office without the consent of Inmediata Health Group, LLC.